

## Donation Request Application



Thank you for contacting Billericay Round Table to make a donation request.

We are looking to invite our community to make a donation request for a special person or special group that are within the Billericay area.  
Your application will be reviewed and considered only by our Round Table members and your application will not be passed on

### Your Details

Name:                                  Email:                                  Mobile:

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### Group/Organisation Applying:

Name:  
Contact Person:                                  Title:  
Email:    Mobile:  
Website:        www.

Postal Address:

Briefly tell us about what you and/or your groups focus is on a normal day/week?;

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Project Title:

Project Start/ End Dates:

Project Manager:

Geographic Areas covered by project?:

Number of people served by your project?:

Donation Request Amount?:        £

Total Project Cost?: £

Is this group part of a registered charity?

If so which one?:

Please visit us on Facebook to keep up to date with your local RoundTable.  
If you want to Do More in your free time come out with us, Contact Us Today!

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Please provide a project summary for our Billericay Round Table members to understand more about what it is you and/or your group are trying to achieve?:  
*(Use separate pages where required)*

Can you detail what the requested funds will be used for?

TWO Signatures are required to complete this application.  
Your signatures will provide assurance that your request and proposals are accurate upon your request.

\_\_\_\_\_  
Applicants Name & Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Project Manager/Chairman Name & Signature

\_\_\_\_\_  
Date

Please note the Billiercay Round Table is formed and runs solely by a small group of local guys who manage our audited charity accounts.  
Billericay Round Table members will have the final decision on all requests and detailed explanation may not be provided

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### Round Table Use Only

Preferred method of payment?

Cheque paye:

Bank account details:

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## **Donation Request Application**

Ensure payment receipt is provided and has to be completed and returned to Billerica  
Round Table

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